



Sunrise Elementary School Media Center Frequently Asked Questions



1. **What are the hours of the media center?**
The media center is open to students before school from 8:15 a.m. – 8:40 a.m. Students can return and check out books. We are open throughout the school day until 3:30 p.m. (2:30 on Wed.)
2. **How many books can a student check out at one time?**
 - * Kindergarten students may check out one book at a time.
 - * 1st and 2nd grade students may check out 2 items (2 books or 1 book and 1 magazine).
 - * 3rd grade students may check out 2 items (2 books or 1 book and 1 magazine) plus an ebook.
 - * 4th and 5th grade students may check out 3 items (3 books or 2 books and 1 magazine) plus an ebook.

A student with an OVERDUE book **may not** check out until the book is returned.
3. **How long can books be checked out for?**
Books and ebooks can be checked out for three weeks. A book may be renewed as long as no one has a hold on it . Magazines circulate for three days. Check the date due cards.
4. **Can students place holds on books?**
Yes, if a book is already checked out, students may place a hold on it. Students can only have one hold at a time. 3rd, 4th and 5th graders may place their own holds.
5. **What does a student need to log in to the computers in the media center?**
ALL students (K-5) must have their 10-digit student ID numbers and their 8-digit birthdates (MMDDYYYY) to log in to any computer on campus to take AR tests, to use the Internet or to look up books in Destiny, our online catalog.
6. **How do I access Destiny?** destiny.ocps.net
There are many useful links from our Destiny homepage such as access to online encyclopedias, study guides and other reference sources such as AR Bookfinder and Renaissance Home Connect.
7. **Can reference books be checked out from the media center?**
No, reference books cannot be checked out from the media center, but students are able to access these books while they are in the media center.
8. **Does the media center charge fines?**
We do not charge overdue fines, but we do charge the purchase price for any lost or damaged books. Students may not check out until lost or damaged books are paid for.
9. **How do I become a library volunteer?**
We need volunteers! Check the PTA website for upcoming training sessions.

**If you have any further questions, please contact our Media Specialist, Mrs. Agnes Shabat
407-384-1585 x227 or agnes.shabat@ocps.net**

Recommended Research Sites

Mrs. Shabat

Destiny (our online catalog) is now available for home use!

The address is <http://destiny.ocps.net> (no www). It is the same interface the students see at school. It is available anywhere you have an internet connection.

On the **Destiny** homepage, you will find links to many great resources and sites such as the Sunshine State Young Reader's Award Program and the Encyclopedia Britannica.

Nettrekker www.nettrekker.com

Username: ocps1
Password: ocps1

This site is funded by OCPS and is available to students from school or home computers. You must register in order to save your searches. Sites are rated and are divided into Elementary, Middle and High School levels. Features include audio, video, maps and charts, pictures, quotations and biographical information.

KidsClick! <http://sunsite.berkeley.edu/KidsClick!/>

This site features web searches for kids recommended by librarians. The 600+ sites can be accessed alphabetically or by subject.

Enchanted Learning www.enchantedlearning.com/Home.html

From the bottom of the Home Page, click on Already a Member? Click here.

username: sunrise05
password: eagles

This extensive site features 17,000 web pages on a wide variety of subjects for students of all ages.

Florida Electronic Library www.flelibrary.org/

This site is funded by the State of Florida and is available only to Florida residents. You must have a Florida Public Library card to use this site. Stop by your local public library to sign up for a card if you don't already have one – it's quick and easy!

Highlights of the site include information from magazines, newspapers, encyclopedias, dictionaries and maps for students, teachers and parents. There is a great section on Florida history.

Encyclopedia Britannica (online version) www.school.eb.com

Login ID: ocps
Password: orange

This site is funded by OCPS and is available to students from school or home computers. The latest version of the encyclopedia with all the features of the print version - maps, portraits, charts, photographs and videos.

World Book Encyclopedia (online version) www.worldbookonline.com.

Login ID: sunrisestudent
Password: eagles2002

The latest version of the encyclopedia with all the features of the print version - maps, portraits, charts, and photographs. It can be accessed from home computers too.